

**Parish Council Meeting**  
**January 23, 2019**  
**6:00 p.m.**

**In Attendance:** John Raque, John King, Father Shayne Duvall, Bill Farmer, Sharon Roberts, Abbie Creed, Tracy Plumeri, Steve Sternberg, Mark Clements, Jill Tabor, Susan Bientz, Art Potter, Debbie Selby, Sean Baldwin, Dr. Manuel Grimaldi, Anne-Karrick Deetsch.

**Fr. Shayne:** Opened the meeting with a prayer.

**John Raque:** Minutes reviewed and passed.

**John King (Building and Grounds):**

1. Trees have been planted next to the new playground. They were donated by five families and plaques will be placed.

2. Met architect to get some designs for building and grounds. Gil Stine. Ceiling, Narthex, bathrooms, new school entrance. Ideas to be shown digitally so we can see what it might look like. Father Shayne noted the need for more meeting space. Also, he has an idea to connect the school building with Church and Parish office and make the campus more safe and secure.

A discussion was held on the cost of various projects and how to achieve the goals.

Debbie: Security: Is there another way to secure school when power is out? The security company, AGC, wants to come back with a proposal. They will come and do shooter training when we decide the best time.

John King discussed the security during mass. We are still looking at cameras.

**Jill Tabor (School Report):** Enrollment is currently 303. Open house will take place on 2/3/19 11:30 - 1:00 pm and she is hoping for a good turnout. Taste is on this Saturday, Jan 26. Parents have been here all week working. The school tuition rate increase may be 2 - 3%. Registration is now open. We have 22 for kindergarten for next. 5 of which are new. The 3 year old program registrations are slower but will hopefully pick up after the open house.

**Father Shayne (Pastor's Report):**

1. Passed out the Parish Accountability Report and reviewed. Father is interested in bringing in more parish volunteers to assist in the parish office: for example to answer phones. Everyone likes the report. Great graphics and information.

2. John King pointed out the increase in funds due to online giving.

3. John Raque noted that we have a very giving community. They like to be asked. How can we communicate the best way.

4. A discussion was held regarding how to best reach volunteers so as not to overwhelm but encourage by giving them a short volunteer shift. Retirees would like to help. Using the app is helpful.

5. Father Shayne also discussed the new program for the parish called Formed. This is a digital Catholic Catechesis. Individuals pay nothing - parish pays. Parishioners will be able to watch videos and talks with Catholic content. He also mentioned the need for continuing adult education. We have parishioners who can help out. Tom Malewitz, Father Gary and Deacon Denny. Couples bible study was also discussed. Give people knowledge of the faith.

**Debbie Selby (Parish Manager Report):** A six month report is due to the Chancery. We are doing well in collections. We are being audited by the archdiocese.

#### **New Business:**

1. Father Shayne discussed adding increasing Parish Council. New member candidates suggested: Dave and Joan Winkler; Mike Andriole; Eric and Daryl Granger, Ryan and Katie Tellefiero, Joe Stephen, Jill Tucker, Alice Rawlings, Stewart Thomas.

2. Father also led a discussion of areas of need in the parish in general. Dr. Grimaldi mentioned having a pantry where people could come in a private way and be able to get basic essentials. Maybe a St. Vincent dePaul. Or a clothing bank. Or diapers.

Tracy Plumeri discussed having a non-perishable drive. For School families to send in and parishioners. Currently, Giants Club donates fees and uniforms to those in need once they contact the school.

3. Stewardship fair is coming up on the weekend of February 23/24.

4. Sean Baldwin: Updated the council on the survey. He passed out a sample of questions he and Sharon Roberts have been working on. The survey would take the pulse of the parish. Get some ideas down and make the survey easy and workable. Handout is the draft.

A. Demographic questions. Interesting to collect esp. On a regular basis (annually)

B. What is your experience: parking, hospitality, music, restrooms. Give questions for people's age groups.

C. Feel of the community, buildings, homilies, music.

D. Involvement: attendance and volunteering.

E. Future of St. Raphael: what are the top 3 things. Quick snap shot of individuals. And are they willing to contribute funds.

Father Shayne would like to add: Are you school family? How welcome do school families feel welcome of church?

Sean discussed having a cheaper online vendor to administer the survey. Have a launch date and go to masses. Also on parish app. Paper available. Debbie discussed the possibility of having Constant Contact send out the survey.

**Final Items:**

1. Father Shayne wants to do pizza with pastor. Might be a good time to discuss the survey. Date TBD. Also, he wants to have a town hall on March 12.

**Other business:**

**Bill Farmer:** Alter server scheduling software should be ready in March.

Next Meeting February 27 at 6:00 p.m. in the Media Center.