

**St. Raphael the Archangel  
Parish Council Minutes  
5/30/19**

In attendance: Father Shayne Duvall, John Raque, John King, Bill Farmer, Sharon Roberts, Joan Raap, Abbie Creed, Susan Bientz, Dr. Manuel Grimaldi, Steve Sternberg, Principal Jill Tabor, Parish Manager Debbie Selby.

Fr. Shayne opened with prayer. Today is Father's 4th anniversary to priesthood.

John Raque discussed the minutes from the previous meeting and they were passed.

**School update:**

Principal Jill Tabor: St. Raphael has just completed another successful school. They will be working all summer for the next year. The enrollment to date is 285, which is a drop but they just graduated a large 8th grade class. More students are likely to enroll over the summer.

They are continuing to give tours and take calls of interested families.

There will be a movement of staff and they have hired a new counselor - 3 days/wk.

The school is hiring a part-time Math for 7th and 8th and computer teacher.

The school will be updated this summer: New 4 yr classroom, painting, etc.

The school will have a new food company for next year: Taher. Good reputation in the Archdiocese. Used by St. Francis of Assisi, St. Gabriel, St. Patrick, and St. Margeret Mary. Very pleased with service.

Debbie Selby added that volunteers can still work in the cafeteria. Taher will be responsible for Health Dept. Still our kitchen to use for all activities. Fish Fry, men's club etc. Main reason discussed: Cafeteria lost \$41,000 in five years. Food made from scratch. Early morning food cart. Can do catering. We are responsible for maintenance. They staff the cafeteria - servers and dishwasher. Jason Kirby will run the program and lives in Highlands and goes to St. Francis of Assisi. He can cater special events. Do samples for back to school meetings etc.

Jill Tabor passed around a detailed summary. Price will go up by 10 cents and they will have a la cart. They handle all delinquencies. Parish has to absorb balances. The cafeteria is currently in the negative. The company can also help in gardening. Have a class plan a menu.

Taher has a very strong health component and tastes good to students. Wraps and salads and grilled chicken. Meeting food guidelines.

### **Parish Management:**

We are still getting quotes for security for campus. Cameras - internet or cloud based. The parish is working to get security team in place. People are interested in being on the team and in training team members. Looking for people with a background in safety and emergency response. Sending people to Openrange Defense Conference on 8/13.

A discussion was held on the need for training in case of an intruder, medical emergency, tornado, - team for a lot of things. Volunteers from parish. Military, law enforcement, medical professions, fire fighter etc.

Such a team might have a sign-up sheet to be at their specific mass. Team would have policies and procedures. The details are under discussion.

The need for an AED recommended strongly. A family will donate.

In the event of an intruder, a no trespass waiver filed. The parish should call police if there is a person threatening.

According to audit - we need to publish parish council minutes. Father will work on this - publish on the website. Have copies at church.

### **Building and Grounds Update:**

John King: Chris Heinkebein, Scott Cundiff, Dan Degrella, TomDrexler, and Jennifer Lanham have been instrumental in redoing the pre-k classrooms and thanks very much to each of them.

A list of potential projects for the church and school was handed out:

PTO and Music room changing to new Pre-K space. 2 large rooms. Moving a wall. Asbestos coming out June 6. HVAC coming next week. Electricity soon too.

Framing/drywall/painting - new drop ceiling. HVAC hidden. \$30,000 in total.

Jennifer Lanham donated asbestos removal - very key to projects.

Art room floors fixed with VCT tile.

School bathrooms - will be done first instead of church. Start on main floor. Terrazzo tile replaced. Replace partitions. \$30,000.

Gym: New floor - sand it down and redo - \$16,000. Replace roof. Very rusty. Going to be expensive but parish is getting a lot of bids. Reconfigure concession area and office and locker rooms. Fix floor in the concession area.

A discussion is held regarding the new projects. Finance Council has approved the expenditures.

### **Pastor Update:**

Staff update: Larry Veeneman is retiring at the end of June.

Elizabeth Jackson, the new music director, is here and is great!

Chad Bader has taken a job at St. X as retreat director. He will now be the part time youth director.

Laurie resigned and the parish will be hiring a replacement.

Rick Leammle is the new Athletic Director and is doing well getting started.

The Parish will be hiring a new director of children's formation. 10:30 mass - hour program.

The parish picnic will be held on June 14-16 and a sign-up went out today. Booth captains filled. Picnic chances are available to be sold and have already been sold through the school. New this year will be that the parish will no longer purchase cakes. They will need to be donated. Kelly Durrett is helping with new project.

A discussion was held on a potential Capital Campaign. Carla Raque coordinate feasibility study assistance. Fr. Shayne read the Pastor letter to council sharing vision that will be sent to parishioners. Also, he passed out drawings from Gil Stein. Just proposals. These are not the only ones. A discussion ensued. Nothing is finalized until the feasibility study is complete.

John Raque: Thank you gift to Joan Raap and Manuel Grimaldi, who are rolling off the parish council.

Lastly, John Raque read in the Record that St. Raphael achieved 112% of our CSA goal. We came in 3rd percentage wise. A great accomplishment for the parish.

Meetings: Start back in August. Dates listed. No June or July.

Have a good summer.

End of Meeting.