

**Parish Council Meeting**  
**October 23, 2019**  
**6:00 p.m.**

In attendance: Mark Clements, Morgan Kelty, Karen Frey, Abbie Creed, Fr. Shayne Duvall, Principal Jill Tabor, John Raque, Debbie Selby, Sharon Roberts, Sean Baldwin, Anne-Karrick Deetsch, Steve Sternberg, Mike Andriole, Ryan Teliarferro, John King, Susan Bientz, Ellen Hauber, and Brandon Holbrooke, children's minister.

Father Shayne opened the meeting with a prayer.

President John Raque presented the minutes for review. Motion to accept passed.

**Children's Ministry Report**

Brandon Holbrooke, Children's minister, gave a presentation of the new program Catechesis of the Good Shepherd. She is tasked with teaching Catechesis of the Good Shepherd (CGS) by using scripture, liturgy, tradition to teach our faith. She will use a changed classroom in the school called The Atrium. Children will learn about life in the church. The room is on the 2nd floor in school.

Who is it for: Children ages 3-6 during whole hour of mass (10:30)

It will also be used in school- prek-2nd grades once a week.

A full atrium will be for kids 3 - 12 year olds when it is full. Will start small but grow.

The Atrium is a hands on, beautiful space, orderly, and peaceful. A mock up is presented in folder of materials about CGS. Based on Montessori method. Lots of tables for independent work but also prayer time lesson and song. "Help Me Fall in Love with God".

Materials used: small bowls, cruets, beans, spoons, items to help get control over their bodies such as pouring. Aids to prayer. Give space to wonder about God. Start with practical life. Learning to control the body. The ordinary is holy. Also - small vestments to learn liturgical colors and priests chasubles. Vestments made by perisionioners. Children will set the alter using a tiny patten and chalice. Art is also offered as well.

St. Raphael is the first Catholic church to use this program in the Archdiocese of Louisville. We have been awarded a grant from the Thomas Aquinas fund for the furniture. Make SRS the lab for this for the archdiocese. This will add to the current religious curriculum. Teach children to fall in love with God.

Brandon finished her talk with a short example lesson on the Good Shepherd.

Fr. Shayne: CGS is the solution to children's church. Children ages 3 - 6 will be gone the full hour of mass and will learn.

Suggestion - put educational tips in the bulletin that are related.

### **School Report**

Principal Jill Tabor stated the school enrollment to be at 309, which is the same as last year even though a large 8th grade class just graduated. Fall conferences and break were just held.

Open House: Nov 15 - Sunday after 10:30 mass. 11:30 - 1

Nov 17 - Tuesday 8:30 - 2. In conjunction with Archdiocese: discover Catholic schools week. All Catholic schools open this day.

St. Raphael has qualified to apply for the Blue Ribbon award. Our Terra Nova scores reached and exceeded benchmarks. Ms. Tabor is very proud of our students. Our scores are higher than the averages. She is starting the vigorous application process.

Classroom renovation: She is gathering data on updating classrooms. Teachers were asked to submit ideal classroom desires. Example: 2nd grade - Mrs. Ogburn. Nice kidney tables. Technology. New teacher desk. New student desks. Wobble seats. Nice new storage - backpack cubbies. New cabinets.

She will meet with Father and then see where the funds can come from: Taste or Capital Campaign. Father also suggested engaging alumnae in updating school.

Question: Why decline in enrollment: Likely due to the closure of the CEC. Lost 50 students to other preschool. Different leadership. Now the enrollment is growing. Pre-school is growing every year. 2, 3, 4th have one per grade.

Suggestion - Advertise Catechesis of the Good Shepherd in the Record.

Suggestion: Get Eagle scouts to do a project for a classroom.

School is going well this year. Retention is going well. Many teachers have been here for over 15 years. The teachers like being here. It's good to have a low teacher turnover rate.

### **Parish Office Report**

Debbie Selby: Handed out the Parish Accountability Report. This report states the financial status of the parish and will be handed out to the parishioners as well. A second sheet is a cash-on-hand report prepared for Finance council.

Regarding security: Initially we were given a bid for \$50,000 for campus security to get everything we wanted. But now the estimate has grown to \$81,000 now to \$101,000. Internet based vs. non-internet based. Including better door safety technology. These estimates are for the whole campus. It's not concrete and may change.

The parish office will be sending a letter out to parishioners of thanks for contributions or pledges and will also list what time and talent they have signed up for. It may show that the stewardship was not turned in. This will be a stewardship accountability to each person. Disclosure going into the capital campaign. It will help to clean up our database.

In process of getting internal audit committee started. We need to decide how to disperse council minutes to the parish.

### **Pastor's Report**

Fr. Shayne: The CSA campaign has started and is going well. Our goal will not exceed \$75,000.

Capital Campaign: Fr. Shayne met with Gil Stein again to solidify the renderings. Looking at renovating the lower level Sherrin Center. More user friendly for bereavement and could be used for more parish wide meetings. Still getting bids. Next phase is building committee and then design committee.

How will the campaign work? 3 phases: 1 - Leadership phase - \$20,000 donors and above in a meeting. 2 - core middle group. 3 - public phase - everyone else. Those who give 10/month. There will be a video and pamphlets for the parishioners to review.

Homework to the council: Suggestions for campaign coordinators. Please send to Shannon Leon from parish office.

Need two Campaign Co-chairs: 2 parishioners.

Lead gift co-directors: work with Father and make sure major donors come to meeting 20,000

Major event directors: getting venues, like to throw parties, have large house

Vision weekend gathering co-directors: 2 people to speak at mass. Get more people involved.

Spiritual awareness: 2 people to provide prayer leadership - devotional guides for novena or holy hour.

Communications: marketing, social media, pamphlets

Student directors: children to get involved. Get kids excited about improvements.

Send names in the next 10 days.

People may want to make their donations this year for tax purposes. Debbie Selby is also working on this.

The goal is to get as many people involved as possible.

Total amount to raise: 2.5 - 3 million.

School bathrooms will probably be done in the summer of 2020.

Next Meeting: November 20, 2019 at 6:00 in the Media Center.

Respectfully submitted,  
Anne-Karrick Deetsch  
Secretary