

St. Raphael Parish Council
Meeting Minutes
March 25, 2020
6:00 p.m.
by phone

In attendance: John Raque, Fr. Shayne Duvall, Karen Frey, Sharon Roberts, Debbie Selby, Abbie Creed, Mike Andriole, Mark Clements, Sean Baldwin, Art Potter, Jill Tabor, Susan Bientz, Ryan Taliaferro, John King, Ellen Hauber, and Bill Farmer

Not Present: Morgan Kelty

John Raque : Welcomed everyone. Hope this is not new normal. Appreciated everyone being here.

Fr. Shayne: Explained this is the Solemnity of the Annunciation. Opened the meeting with a prayer.

John Raque: Motion to pass minutes was approved.

School report

Jill Tabor: This is a very unusual 2020. Distance learning is going very well. Commends the teachers for planning and creativity and countless hours of dedication using all ways to reach students. Students doing well for the most part. Submitting work as they are asked. Big shout out to parents. Some are struggling with jobs etc. personal issues but parents are doing well. Key is communication. Between administration with the teaching staff and with parents. Using Google Meets. Trying our best to keep learning process going the best way. Complying with the Archdiocese as much as possible. Communicating with Fr. Shayne.

Recent piece of info: Preschool and Pre-K tuition: Will not charge tuition for these students from March 16 on. From the Archdiocese don't charge the families while we are not having face-to-face school. (Debby Selby: pre-k 3 & 4 is considered similar to daycare. Older students are completing online learning programs.)

Projected enrollment - 340! Really excited for the 2020/21 school year. Despite the closed school, she is still getting inquiries for the new year. Started renovations to 2 more classrooms: the other 2nd grade room and a middle school room. Those monies were reserved. We have gotten a handful of students from St. Leonard. 15 - 20.

John King and John Raque expressed appreciation for the leadership of Jill Tabor as this is her 3rd year as the principal of St. Raphael School. All agreed.

School return date as of today will be April 20th. This date has not yet changed, although it may.

Business Update:

Debbie Selby: Thanks to Fr. Shayne's recent online video, we are continuing to see more people creating online giving. Great benefit to parish. Last weekend. \$5100 - normally almost

\$20,000. We need to convey that the church still needs to be paid as expenses are ongoing. Addressing a question regarding projections of expenses and the current Coronavirus: Even with 26 years of experience, this is a new situation for the diocese and everyone. She will be contacting others in the parish with financial experience to discuss how this will affect the parish in the future with regard to finances.

Fr. Shayne: We need to rely on members of Finance and Parish Councils to work on it. Create an ad-hoc committee to work on this.

Pastor's Update:

Remember the building may be closed but the church is still open. Diane Justice has been calling older members 65 and older to check in with them. Parish office still working well along with school.

Very pleased that Talgrace has been so helpful with videos. Also, thanks to Adam Klein and Trinity for lending video equipment.

Continuing to stay in touch with parishioners. Trying to reach out in all ways. Will record another mass this week. Recorded last week.

Palm Sunday will do a live stream. The Holy Triduum will be live, too. All services will be live and recorded. Recording the Stations, Rosary, and the Angelus. Reaching out to people. St. Raphael and other Archdiocese parishes will not be conducting drive-up confessions, etc. We need to keep people in their homes.

Picnic: Decided to wait until June 1st to decide about whether to have the picnic. A lot of work has been done. There is not a gambling license. The chances will be sent out once we get the gambling license from the state. Currently that office is closed.

Security: We cannot make any big purchases during this time. So, this process is frozen at this time. Make notes on the docs from Debbie for a future meeting.

Capitol Campaign: Pledges at 1.2 million. It is on pause right now. Still doing over the phone but still moving forward. Once all this clears up - we will move forward. But we have to be aware that the financial status of some may change. \$600,000 cash on hand. That's good.

Fr. Shayne will be doing a Questions and Answer video for the parish. Please submit questions by Friday. Applauds members of the staff and parishioners who are participating. We are doing our best to keep people safe and connected to the parish.

Questions:

Debbie Selby: Lots of non-parishioners say how much they appreciate what Fr. Shayne is doing. Love the videos. Also - The State just let Debbie know that they will allow parishioners to do online raffle sales. She will look into Bidpal if they can do that. She will reach out to other business managers as well to see if it be successful.

A discussion was held regarding the use of Bidpal for selling raffle tickets for Catholic Charities. Members of the Taste Committee mentioned its usefulness for that fundraiser.

Fr. Shayne indicated that all the upcoming weekends for the Capital Campaign will be postponed. We have to wait until people can come back to church.

A discussion was held regarding the financial health of the parish. Fr. Shayne has spoken to many others and we are in a better financial status than other parishes. The giving video is helpful. The diocese will help if we need it - not sure what exactly. We have gotten a lot of stewardship envelopes, too.

Debbie Selby has the cash analysis from February available. She has made sure we have a couple of months of operating funds for the parish. We have 3 months available for the 19/20 fiscal year.

John Raque: Concluded the meeting. Next meeting April 22, 6:00 pm, in person or in call.

Father Shayne closed the meeting with prayer.

Respectfully submitted,

Anne-Karrick Deetsch
Secretary