

**Parish Council Meeting**  
**April 22, 2020**  
**6:00**  
**via Zoom**

In attendance: Debby Selby, Mark Clements, John Raque, Art Potter, Abbie Creed, John King, Fr. Shayne Duvall, Bill Farmer, Karen Frey, Susan Bientz, Mike Andriole, Jill Tabor, Morgan Kelty, Sean Baldwin, Steve Sternberg, Ryan Taliaferro, Sharon Roberts, Ellen Hauber, and Anne-Karrick Deetsch.

Father Shayne Duvall opened meeting with a prayer.

John Raque: Minutes from March parish council meeting approved.

**School Report:**

**Principal Jill Tabor:** Projected enrollment - 342. So far blessed with everyone returning as of today.

**Coronavirus Update:** The Governor and Superintendent recommended no in person school for the remainder of the year. Last day of instruction will be May 15. Right now, the focus is on how to close out: How students can get belongings. How to celebrate 8th graders and graduation in a safe, healthy, and far way. Plans are not finalized. We will be trying to do some kind of graduation ceremony - Maybe live streamed but not set at this point.

The school is continuing to support the staff. Ms. Tabor can't commend the staff enough for planning and delivering instruction to our students. Please thank our teachers. Informed that salaries for parish and school staff will be frozen. No salary increases for school staff or parish staff. Everyone has been notified. She will begin working on contracts. May need to have a tuition freeze to help our families.

Pre-K/Pre-School parents were not charged tuition once we went on at home learning on Mar 16. If paid in full already, they will be reimbursed. The monthly payers would stop paying.

Question: Need to add teachers? We will add another assistant. We will have two 2nd grade classes. Also, may hire an additional support staff. For special learners - a resource teacher if we can afford to. The decision will be made later. Is it all about the numbers? A resource teacher is needed and would work with Ms. Schrader.

Question: Regarding single classes are 3rd, 4th, & 5th. Will teachers be moved? They are in the process of moving & shifting teachers. Also, the rising 6th grade class is growing.

Question: The salary freeze is through Jan 2021. Some pastors will freeze salaries for the whole year. We will honor the Archdiocesan directive.

Regarding the remodel of the classrooms: Two additional classrooms are being completed. The other 2nd grade and Ms. Leahy's classroom in middle school. No more remodeling at this time. We want to pause at this time. Also holding off on doing the bathrooms.

**Father Shayne:** Diocese also asked to hold off any major projects from general budget. In addition, parishes are asked not to make large purchases at this time without approval.

Question: Is blue ribbon moving forward? We are still in the running. Will not find out until later in the summer. It's good that we have made it so far.

**Business Report:**

**Debby Selby:** Cash position is still healthy. Every time someone does an online contribution, we get a notification. Donations to VANCO are up. Debbie emailed the March 2020 Cash Analysis-Parish Departments. We have 60 donations that are new since March 11. We have applied for the paycheck protection plan through Republic Bank. We did not make the 1st round but have applied for the 2nd round.

Pre-K - 12 families will have to be reimbursed.

Met with Jill today and Nancy - figure out all the families and whether not do tuition students.

The end of March we are still doing well. \$136,000 better than the budget. Not a lot of expenses, and contributions are coming in. Extra counters have been called in since so much has come in the mail. This is good for the parish.

**Pastor's Report:**

**Fr. Shayne:** Thanks to Adam and Kristin Klein, Diane Justice, and Elizabeth Jackson for doing the live streaming of masses. Live Streaming will continue.

All masses suspended until May 15. It may go further. We are still not able to gather in full. Sacraments handled on case by case basis.

**Stewardship:** So far, we have received 41% of stewardship forms back. Still want everyone to turn in these forms. After this, we will call people or make people inactive.

Question: Are the cards only? People can mail in or turn in at the parish office. Sliding through the mail slot.

**Capitol Campaign:** We are still receiving money. A number of parishioners are being very generous. However, due to pandemic, it is on hold. We have a \$750,000 in cash at present in the private phase. We might be able to use this money on improvements. He wants to petition for going forward with renovating the church pews and the terrazzo flooring while no one is able to come into the building. Finance council approved already. They have begun getting bids on having the work done. \$250,000 - 300,000 to be spent.

Regarding the drainage ditch behind the property. We thought we could give to Assumption. That suggestion is not happening. We will own the land. They are asking for other accommodations.

Every member of our staff is working. Parishioners are being checked on during this difficult time. Father Shayne is very pleased with parish staff.

**Questions regarding potential remodeling:** The pews could take 2 - 4 months. The pews will be taken back to the original lighter color. If approved tonight, Fr. Shayne will move quickly to petition the Archbishop to do the projects.

Can we do more work given that no one can come into the building? Other projects that might be feasible.

Jill Tabor explained the Carrie and Kasey McCaw fund can go forward but it is only on classrooms.

Debbie Selby: The bathrooms and campus security were slated to come out of general savings. It is not designated funds so doing that would reduce cash-on-hand.

John King: The blond pews match the Crucifix. They are also going to clean up the mosaic. The company polished some of the marble and it looks beautiful. It's been almost 60 years since it's been restored. The pews and floor will be restored the original luster.

John Raque: Makes motion to move forward to restore the pews and flooring. John King seconded the motion. All agree. The motion passed.

Father Shayne asks everyone to come to the property from time to time to make sure that people are not vandalizing the property given that no one is allowed in the school or church at this time.

Father closed the meeting with a prayer.

Respectfully submitted,

Anne-Karrick Deetsch  
Secretary